

I. Entry to School from Home-Based Private Educational Programs

- A. For the purpose of this policy, a Home-Based Private Educational Program will be that which is defined in Wisconsin Statutes.

- B. This policy complies with the specifications as set forth in State Statutes, and this policy applies to students who enter the School District of Phillips after having participated in a Home-Based Private Educational Program in accordance with said statutes.
 - 1. Any student who has been in attendance in a Home-Based Private Educational Program for a period of forty-five (45) days or more and who wishes to enter or reenter the Phillips school system will furnish the building administrator with the following documentation of the Home-Based Private Educational Program:
 - a. copy of Home-Based Private Educational Program form Wisconsin DPI form PI-1206 (Rev. 3-08);
 - b. a copy of the school calendar that verifies that each school term of Home-Based Education instruction consisted of a minimum of 875 hours {Wis. Stat. s.118.165(1)(c)};
 - c. copies of the sequential curriculum that was taught in the six (6) mandated subject areas {s. 118.165(1)(d)}: reading, language arts, mathematics, social studies, science, health;
 - d. records of student performance for each course taken.

Upon receipt of the above documentation, the building administrator will place the student at the appropriate grade level.

In the absence of the above documentation, the student will be required to take an examination to establish grade placement. The grade placement examination will be administered by the principal (or his/her designee) of the school to which the student would normally be assigned. The evaluation may include one or more of the following:

- Stanford Diagnostic Reading Test
- Wide Range Achievement Test - Revised (WRAT-R)
- Woodcock-Johnson Educational Battery
- Key Math Diagnostic Test - Revised

Test results and the student's chronological age will be used by the building administrator to determine grade placement.

If a parent appeals student placement based upon the belief that the examination is inappropriate, unreliable, and/or irrelevant, the test and placement will be reviewed by the Board of Education of the School District of Phillips. The decision for placement will be made by the Board of Education and will be considered as final by all parties.

2. If the placement is made at the sophomore year (10th grade) level or higher, credits recorded will not exceed the minimum course load required of each grade level. Courses taken while enrolled in a Home-Based Private Educational program will be recorded on the student's permanent record. Credits recorded will be only those that are in compliance with mandates of curriculum requirements in Wis. Stat. 118.165(1)(d) or are deemed by the Administrator to meet the criteria of an elective in the current high school program of studies.

Home-based instruction will be recorded as credit only; home-based grades will not be recorded on the high school transcript. Grades and grade point average from home-based instruction will not be used in class rank.

- C. Students enrolled in a Home-Based Private Educational Program shall be provided the opportunity to participate in the District achievement testing program. This testing will occur at the respective school buildings during the scheduled group assessment. This testing will be provided to the student at no cost. Parents wishing to participate in this program should contact the building principal or director of special services.
- D. Awards and Scholarships – Awards, scholarships, and class ranks determined by School District personnel are available to students who have attended Phillips High School as a full-time student both semesters of their junior and senior years.
- E. High School Diploma - In order to be awarded a Phillips High School Diploma, all students shall meet District requirements and shall successfully complete the final two semesters in full-time study at Phillips High School. Exceptions may be made at the principal's discretion.

LEGAL REF: Wis. Stat. s. 118.165(1)(c)
Wis. Stat. s. 118.165(1)(d)
Public Law 94-142

Approved 10/10/89
Revised 1/19/98, 10/20/08, 5/20/2013